

Policy 404: Risk Control – Contract Services

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The Salem-South Lyon District Library (SSLDL) will attempt to remove or limit its liability when contracting service from outside providers.

1. The Library will attempt to ensure that all contracts for service are in written format and that each separate contract contains a “hold harmless clause” that indemnifies the Library from any and all liability, injuries and/or damages caused by the service provider.

*Example: I agree to hold harmless SSLDL from any liability that may arise.*

2. Certificates of insurance shall be requested from all service providers upon contract initiation or at renewal. The Library should be named as an additional insured party in all contracts.