

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Minutes of Regular Board Meeting
Monday, March 31, 2025

President: Denise Stacer	Vice President: Linda Hamilton
Treasurer: Daniel Siivola	Secretary: Hattie Maguire
At Large: Pat Peruski; Russell Sims; Erin Petricca	
Director: Paulina Poplawska	Assistant Director: Kathleen Hutchinson
Head of Information Services: Kathy Merucci	
Head of IT: Kevin Campbell	Recording Secretary: Kevin Campbell

A. Call meeting to order and verify quorum (25-67)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:15 p.m.

Present: D. Stacer, L. Hamilton, P. Peruski, D. Siivola, R. Sims, H. Maguire, E. Petricca, P. Poplawska, K. Hutchinson, K. Merucci, T. Robinson, K. Campbell, N. Pratt
K. Campbell - Recording Secretary E. Trcalek – Staff Representative
R. Showerman – Friends Representative

B. Approval of agenda (25-68V)

Amend the agenda to be advocacy/marketing.

Motion to accept the agenda as amended was made by L. Hamilton; seconded by H. Maguire.

Yes: 7;
No: 0.
Motion Carried.

C. Introduction of guests (25-69)

Guests were introduced by P. Poplawska.

D. Approval of past minutes from Regular Board Meeting on February 24, 2025 (25-70V)

Motion to approve the February 24, 2025, minutes was made by L. Hamilton; seconded by D. Siivola.

Yes: 7;
No: 0.
Motion Carried.

E. Public comment (25-71)

No public comment.

F. Friends of the Library Report (25-72)

R. Showerman added comments on scholarship committee and IMLS funding.

G. Financial Report

1. Acceptance of February 2025 Financial Report (25-73V)

Motion to accept the February 2025 financial report was made by L. Hamilton; seconded by E. Petricca.

Yes: 7;

No: 0.

Motion Carried.

H. Approval for Payroll Report February 2025 (25-74V)

Motion to approve the February 2025 Payroll report was made by L. Hamilton; seconded by D. Siivola.

Yes: 7;

No: 0.

Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for February 2025 (25-75V)

Motion to approve Bills and Credit Card purchases for February 2025 was made by L. Hamilton; seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

J. Director Report (25-76)

Submitted for board review by P. Poplawska and filed.

K. Staff Reports (25-77)

Submitted for board review and filed.

L. Committee Reports

1. Advocacy/Marketing (25-78)

The advocacy/marketing committee met on March 27. Marketing strategies, annual appeal, and endowment were discussed.

2. Facilities (25-79)

Motion to approve renovations not to exceed \$162,000 for the teen area and \$89,000 for the computer lab was made by H. Maguire; seconded by D. Siivola.

Yes: 7;

No: 0.

Motion Carried.

3. Policy Committee (25-80)

Next Policy meeting will be held on Monday, April 21, 2025, at 4 p.m.

4. Budget

1. Community Foundation Endowment (25-81V)

Motion to approve the interest withdrawal of the maximum amount available yearly out of the Community Foundation for Southeast Michigan Endowment this year and every sequential year thereafter and place it into the library's capital funds was made by L. Hamilton; seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

5. Professional Development (25-82)

M. Correspondence and communications (25-62)

1. IMLS Funding Information (25-83)

N. Old Business (25-84)

None.

O. New Business

1. MLA Changes (25-85)

Discussion about recent MLA changes to social media platforms.

P. Board Comments (25-86)

There were board comments.

Q. Adjournment (25-87)

Meeting adjourned at 8:48 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on March 31, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary