

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Minutes of Budget Hearing & Regular Board Meeting
Monday, May 19, 2025

President: Denise Stacer	Vice President: Linda Hamilton
Treasurer: Daniel Siivola	Secretary: Hattie Maguire
At Large: Pat Peruski; Russell Sims; Erin Petricca	
Director: Paulina Poplawska	Assistant Director: Kathleen Hutchinson
Head of Information Services: Kathy Merucci	
Head of IT: Kevin Campbell	Recording Secretary: Kevin Campbell

A. Call meeting to order and verify quorum (25-111)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:10 p.m.

Present: D. Stacer, L. Hamilton, H. Maguire, P. Peruski, D. Siivola, R. Sims, E. Petricca, P. Poplawska, K. Hutchinson, K. Merucci, T. Robinson, K. Campbell, N. Pratt
K. Campbell - Recording Secretary L. Brusstar– Staff Representative
A. King – Friends Representative

B. Approval of agenda (25-112V)

Motion to accept the agenda as amended: add to the agenda under facilities 1. update about moving the door to the computer room and 2. discussion about the generator consulting proposal was made L. Hamilton; seconded by P. Peruski.

Yes: 7;
No: 0.
Motion Carried.

C. Open Budget Hearing (25-113)

Motion to open the Budget Hearing by L. Hamilton. Seconded by H. Maguire.

Roll Call Vote: Stacer -Yes, Hamilton -Yes, Siivola - Yes, Maguire - Yes,
Sims - Yes, Peruski - Yes, Petricca - Yes
Motion Carried.

D. Presentation of 2025-2026 Budget and Tax Rate Request for the period July 1, 2025, to June 30, 2026 (25-114)

The full amount has not been levied.

E. Public Comment (25-115)

There was no public comment.

F. Close Budget Hearing (25-116)

Motion to close the budget hearing by L. Hamilton; seconded by H. Maguire.

Roll Call Vote: Stacer - Yes, Hamilton - Yes, Siivola - Yes, Maguire - Yes,
Sims - Yes, Peruski - Yes, Petricca - Yes
Motion Carried.

G. Budget

a. Adopt the 2025-2026 Budget (25-117V)

Motion to adopt the 2025-2026 budget was made by L. Hamilton; seconded by E. Petricca.

Yes: 7;
No: 0.
Motion Carried.

b. Approve the 2025-2026 Levy (25-118V)

Motion to approve the 2025-2026 Levy was made by L. Hamilton; seconded by P. Peruski.

Yes: 7;
No: 0.
Motion Carried.

H. Approval of past minutes from Regular Board Meeting on April 28, 2025 (25-119V)

Motion to approve the April 28, 2025, minutes was made as corrected by L. Hamilton; seconded by H. Maguire.

SSLDL may accept gifts and donations of real, personal, or intangible property for the library as allowed by Sec. 5.(3) and (4), of said Act

Yes: 7;
No: 0.
Motion Carried.

I. Introduction of guests (25-120)

Guests were introduced by P. Poplawska.

J. Public comment (25-121)

No public comment.

K. Friends of the Library Report (25-122)

A. King reported the Friends of Michigan Libraries awarded the Harriet Larson Founders Award to the Friends of the Salem-South Lyon District Library for their innovative approach to awarding a scholarship to a high school senior.

The Friends will be meeting this week on Thursday, May 22. Russell Sims will be attending as the Board representative.

L. Financial Report

1. Acceptance of April 2025 Financial Report (25-123V)

Motion to accept the April 2025 financial report was made by L. Hamilton; seconded by E. Petricca

Yes: 7;

No: 0.

Motion Carried.

M. Approval for Payroll Report April 2025 (25-124V)

Motion to approve the April 2025 Payroll report was made by L. Hamilton seconded by H. Maguire.

Yes: 7;

No: 0.

Motion Carried.

N. Approval for Board Review of Bills and credit card purchases for April 2025 (25-125V)

Motion to approve Bills and Credit Card purchases for April 2025 was made by L. Hamilton; seconded by P. Peruski.

Yes: 7;

No: 0.

Motion Carried.

O. Director Report (25-126)

Submitted for board review by P. Poplawska and filed.

P. Poplawska clarified that the MEEC contract was not signed, and the physical mailer was sent out to households on May 14, 2025.

P. Staff Reports (25-127)

Submitted for board review and filed.

Q. Committee Reports

1. Advocacy/Marketing (25-128)

2. Facilities (25-129)

Motion to have D. Siivola be the liaison between the library and MEEC and Consumers Power was made by L. Hamilton; seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

3. Budget (25-130)

4. Policy Committee (25-131)

5. Professional Development (25-132)

R. Correspondence and communications (25-133)

No correspondence and communications

S. Old Business

1. Security Camera Vendor Selection (25-134V)

Motion to approve the quote of \$29,549.50 from Flylock Solutions for the security camera vendor was made by L. Hamilton, seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

T. New Business

1. Audit Proposal (25-135V)

Motion to accept Gabridge as the auditor not to exceed \$7,500 was made by L.Hamilton; seconded by D. Siivola.

Yes: 7;

No: 0.

Motion Carried.

U. Board Comments (25-136)

There were board comments.

V. Adjournment (25-137)

Meeting adjourned at 8:22 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on May 19, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary