

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Minutes of Regular Board Meeting
Monday, July 29, 2024

President: Denise Stacer
Vice President: Linda Hamilton
Treasurer: Daniel Siivola
Secretary: Hattie Maguire
At Large: Pat Peruski; Russell Sims; Erin Petricca
Director: Paulina Poplawska
Assistant Director: Kathleen Hutchinson
Head of Information Services: Kathy Merucci
Head of IT: Kevin Campbell
Recording Secretary: Kevin Campbell

A. Call meeting to order and verify quorum (24-163)

President Stacer called the meeting to order in the Meeting Room #1 at the Salem-South Lyon District Library at 7:00 p.m.

L. Hamilton, P. Peruski, E. Petricca, D. Siivola, R. Sims, H. Maguire, P. Poplawska, K. Hutchinson, T. Robinson, K. Campbell
K. Campbell - Recording Secretary
N. Pratt - Staff Representative

B. Approval of agenda (24-164V)

Motion to approve L. Hamilton seconded by H. Maguire
Yes: 7;
No: 0.
Motion Carried.

C. Introduction of guests (24-165)

D. Approval of past minutes from Special Budget and Regular Board Meeting on June 24, 2024 (24 -166V)

Motion to approve by L. Hamilton Seconded by E. Petricca
Yes: 7;
No: 0.
Motion Carried.

E. Public Comment (24-167)

No public comment.

F. Introduction of Guests (24-168)

P. Poplawska introduced the guests.

G. Financial Report

1. Acceptance of June 2024 preliminary Financial Report (24-169V)

Moved to accept the May 2023 financial report was by L. Hamilton; seconded by H. Maguire

Yes: 7;

No: 0.

Motion Carried.

H. Approval for Payroll Report June 2024 (24 -170V)

Motion to approve the May payroll report was made by L. Hamilton; seconded by D. Siivola

Yes: 7;

No: 0.

Motion Carried

I. Approval for Board Review of Bills and credit card purchases for June 2024 (24 -171V)

Motion to approve Bills and Credit Card purchases for May 2024 was made by L. Hamilton; seconded by R. Sims

Yes: 7;

No: 0.

Motion Carried.

J. Director Report (24-172)

Submitted for board review by P. Poplawska and filed.

K. Staff Reports (24-173)

Submitted for board review and filed.

L. Committee Reports

1. Advocacy (24-174)

a. Annual Appeal Project

Discussion of the annual appeal project – expansion of the library grounds to engage people of all ages to enjoy the outside of the library - an upgrade to the outdoor sensory path for a more interactive experience.

2. Budget (24-175)

a. Lyon Township User Fee

Discussion prompted by D. Siivola about whether or not to cease the Lyon Township User Fee. The Library Board requested quarterly statistics for SSLDL patrons utilizing the LTPL and LTPL patrons utilizing SSLDL to be presented at the November meeting for August, September, and October.

3. Facilities (24-176)

a. Eastern grounds landscaping

Motion to select Munro Landscaping for the eastern grounds landscaping project not to exceed \$28,000 was made by L. Hamilton; seconded by D. Siivola

Yes: 7;

No: 0.

Motion Carried.

4. Policy Committee (24-177)

The policy committee will be meeting in August.

5. Professional Development (24-178)

M. Correspondence and communications (24-179)

1. Par Plan News, July 2024

N. Old Business (24-180)

O. New Business

1. Eastern grounds landscaping (24-181V)

Moved to facilities

P. Board Comments (24-182)

There were board comments.

Q. Adjournment (24-183)

Meeting adjourned at 7:44 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on July 29, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary