

## LARGE FORMAT PRINT REQUEST FORM

To submit a large format print request, please fill out the form below completely and submit your form along with your project file to [posters@ssldl.info](mailto:posters@ssldl.info). We will contact you if we need any additional information. You will receive an email when your large format print job is completed. You may choose to provide either a phone number or email or both. This information is strictly used to contact you upon completion of your print job. If no contact method is provided, The Library reserves the right to reject the print request.

## PRINTING SPECIFICATIONS

We can print any files that can be printed on a typical printer. File size must be 25MB or less. The cost of printing is \$0.2 per inch for black and white, and \$0.6 per inch for color. We reserve the right to modify your submission to fit the parameters of our printer capabilities.

First Name:

Last Name:

Email:

Phone:

Paper Type (Matte or Glossy):

Desired Dimensions(Length x Width):

Number of copies: