

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Minutes of Regular Board Meeting
Monday, June 30, 2025

President: Denise Stacer	Vice President: Linda Hamilton
Treasurer: Daniel Siivola	Secretary: Hattie Maguire
At Large: Pat Peruski; Russell Sims; Erin Petricca	
Director: Paulina Poplawska	Assistant Director: Kathleen Hutchinson
Head of Information Services: Kathy Merucci	
Head of IT: Kevin Campbell	Recording Secretary: Kevin Campbell

A. Call meeting to order and verify quorum (25-138)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:00 p.m.

Present: D. Stacer, L. Hamilton, P. Peruski, D. Siivola, E. Petricca, P. Poplawska, K. Hutchinson, K. Merucci, K. Campbell
Excused: H. Maguire, R. Sims

K. Campbell - Recording Secretary	G. Balog– Staff Representative
K. Downs – Friends Representative	

B. Approval of agenda (25-139V)

Motion to accept the agenda was made by L. Hamilton; seconded by D. Siivola.

Yes: 5;
No: 0.
Motion Carried.

C. Introduction of guests (25-140)

Guests were introduced by P. Poplawska.

D. Approval of past minutes from Regular Board Meeting on May 19, 2025 (25-141V)

Motion to approve the past minutes from May 19, 2025 was made by L. Hamilton; seconded by D. Siivola.

Yes: 5;
No: 0.

Motion Carried

E. Public Comment (25-142)

There was no public comment.

F. Friends of the Library Report (25-143)

The City of South Lyon approved brick pavers around the Little Free Library at McHattie Park and volunteers recently replaced the shingles on the Little Free Library.

G. Financial Report

a. Acceptance of May 2025 Financial Report (25-144V)

Motion to accept the May 2025 financial report was made by L. Hamilton; seconded by P. Peruski.

Yes: 5;
No: 0.
Motion Carried.

H. Approval for Payroll Report May 2025 (25-145V)

Motion to approve the May 2025 payroll report was made by L. Hamilton; seconded by E. Petricca.

Yes: 5;
No: 0.
Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for May 2025 (25-146V)

Motion to approve the May 2025 bills and credit card purchases made by L. Hamilton; seconded by E. Petricca.

Yes: 5;
No: 0;
Motion Carried.

J. Director Report (25-147)

Submitted for board review by P. Poplawska and filed.

K. Staff Reports (25-148)

Submitted for board review and filed.

L. Committee Reports

1. Advocacy Marketing (25-149)

2. Facilities

1. Request for Proposals for the Installation of 200kW Generator (25-150V)

The facilities committee is proposing the purchase of a 200kW generator.

Motion to approve a purchase a 200kW from Sourcewell for \$80,000 was made by L. Hamilton; seconded by P. Peruski.

Yes: 5:

No: 0:

Motion Carried.

Motion to approve the RFP for the generator installation with the names of the companies that have been asked to bid was made by L. Hamilton; seconded by D. Siivola.

Yes: 5:

No: 0:

Motion Carried.

Motion to approve N. Pratt and D. Siivola have the gas system pressure tested by MEEC and Consumers not to exceed \$10,000 was made by L. Hamilton; seconded by P. Peruski.

Yes: 5:

No: 0:

Motion Carried.

3. Budget (25-151)

4. Policy Committee (25-152)

1. Next meeting is scheduled for Thursday, August 14, 2025, at 4 p.m.

5. Professional Development (25-153)

M. Correspondence and communications

1. SLEF Books for South Lyon Teachers Flyer - Date of Event: August 26, 2025 (25-154)

N. Old Business

1. Jean Flack Stock Gift (25-155)
2. Director Goals (25-156)

Submitted and filed by P. Poplawska

O. New Business (25-157)

None.

P. Board Comments (25-158)

There were board comments.

Q. Adjournment (25-159)

Meeting adjourned at 7:34 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on June 30, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary