

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Minutes of Regular Board Meeting
Monday, July 28, 2025

President: Denise Stacer	Vice President: Linda Hamilton
Treasurer: Daniel Siivola	Secretary: Hattie Maguire
At Large: Pat Peruski; Russell Sims; Erin Petricca	
Director: Paulina Poplawska	Assistant Director: Kathleen Hutchinson
Head of Information Services: Kathy Merucci	
Head of IT: Kevin Campbell	Recording Secretary: Kevin Campbell

A. Call meeting to order and verify quorum (25-160)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:00 p.m.

Present: D. Stacer, L. Hamilton, P. Peruski, D. Siivola, H. Maguire, R. Sims, P. Poplawska, K. Hutchinson, K. Merucci, K. Campbell
Excused: E. Petricca

K. Campbell - Recording Secretary	A. Johnson– Staff Representative
K. Housman – Friends Representative	

B. Approval of agenda (25-161V)

Motion to accept the agenda was made by L. Hamilton; seconded by P. Peruski.

Yes: 6;
No: 0.
Motion Carried.

C. Introduction of guests (25-162)

Guests were introduced by P. Poplawska.

D. Approval of past minutes from Regular Board Meeting on June 30, 2025 (25-163V)

Motion to approve the past minutes from June 30, 2025 was made by L. Hamilton; seconded by H. Maguire.

Yes: 6;
No: 0.

Motion Carried

E. Public Comment (25-164)

There was no public comment.

F. Friends of the Library Report (25-165)

K. Housman reported the Friends are searching for ways to honor Jeanette Benson on her 35 years of service.

G. Financial Report

a. Acceptance of Preliminary June 2025 Financial Report (25-166V)

Motion to accept the June 2025 preliminary financial report was made by L. Hamilton; seconded by H. Maguire.

Yes: 6;

No: 0.

Motion Carried.

H. Approval for Payroll Report June 2025 (25-167V)

Motion to approve the June 2025 payroll report was made by L. Hamilton; seconded by H. Maguire.

Yes: 6;

No: 0.

Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for June 2025 (25-168V)

Motion to approve the June 2025 bills and credit card purchases made by L. Hamilton; seconded by P. Peruski.

Yes: 6:

No: 0:

Motion Carried.

J. Director Report (25-169)

Submitted for board review by P. Poplawska and filed.

K. Staff Reports (25-170)

Submitted for board review and filed.

L. Committee Reports

1. Advocacy Marketing (25-171)

2. Facilities (25-172)

The generator has been ordered and according to manufacturer it is scheduled to be built the first week in November.

1. Next meeting is scheduled for Thursday, July 31, 2025 at 6 p.m.

3. Budget (25-173)

4. Policy Committee (25-174)

1. Next meeting is scheduled for Thursday, August 14, 2025, at 4 p.m.

5. Professional Development (25-175)

M. Correspondence and communications (25-176)

N. Old Business (25-177)

O. New Business (25-178)

P. Presentation of the Library Website – K. Campbell (25-179)

Library website presented by K. Campbell. Discussion on privacy and security issues. The Policy Committee will address concerns at the next committee meeting.

Q. Board Comments (25-180)

There were board comments.

R. Adjournment (25-181)

Meeting adjourned at 8:11 p.m.

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on July 28, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act

Respectfully submitted, Kevin Campbell, Recording Secretary