SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Draft Minutes of Regular Board Meeting
Monday, February 23rd, 2026

A. Call meeting to order and verify quorum (26-77)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:00 p.m.

Present: D. Stacer, L. Hamilton, P. Peruski, E. Petricca, D. Siivola, H. Maguire, R. Sims, K. Hutchinson, K. Campbell, K. Merucci

K. Campbell - Recording Secretary

B. Approval of agenda (26-78V)

Motion to accept the agenda with the addition of the LDA quote to Old Business was made by L. Hamilton seconded by R. Sims

Yes: 7;
No: 0.
Motion Carried.

C. Introduction of guests (26-79)
Guests introduced by K. Merucci

D. Approval of past minutes:

1. Regular Board Meeting on February 2, 2026 (26-80V)

   Motion to approve the February 2nd, regular board meeting minutes was made by L. Hamilton, seconded by R. Sims.

   Yes: 7;
   No: 0.
   Motion Carried.

E. Public Comment (26-81)
There was no public comment

F. Friends of the Library Report (26-82)
Submitted and filed by A. King

Next Friends Meeting is March 12. Russell Sims is the Library Board Representative.

G. Financial Report

1. Acceptance of the January 2026 Financial Report (26-83V)

Motion to accept the January 2026 financial report by L. Hamilton; seconded by D. Siivola.

Yes: 7;
No: 0.
Motion Carried.

H. Approval for Payroll Report January 2026 (26-84V)

Motion to accept the January 2026 payroll report by L. Hamilton; seconded by E. Petricca.

Yes: 7;
No: 0.
Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for January 2026 (26-85V)

Motion to approve the January 2026 bills and credit card purchases by L. Hamilton; seconded by P. Peruski

Yes: 7;
No: 0.
Motion Carried.

J. Leadership Team Report (26-86)

Submitted and filled by the leadership team
Filing deadline for re-election for Board Members is July 16, 2026, not August 11, 2026.

K. Staff Reports (26-87)

Submitted and filled by staff

Recess at 7:12 pm. for 10 minutes
Meeting called back to session at 7:19 pm.

L. Old Business (26-88)

LDA Quote for adult renovations. (Adult)
Motion to approve the quote from Library Design not to exceed $150,000. Board members who wish to be part of the adult renovation meetings will be notified. Board members who do attend will have same voting power as library staff. All Board members will be provided with benchmark items including floor plans and furniture designs by L. Hamilton. Seconded by D. Siivola

Yes: 7;
No: 0.
Motion Carried.

Send LDA/Shaw meeting dates to all board members.
Provide updates on renovation project at board meetings.
Send Marketing information prior to the renovation start date and provide continuous updates.

M. New Business (26-89)

N. Correspondence and communications (26-90)

O. Committee Reports

1. Advocacy Marketing (26-91) - Next meeting will be week of April 20th

2. Facilities (26-92)

3. Budget (26-93)

4. Policy Committee

Shared Drive for policy change log, Policy Documents, Procedure documents

a. Reviewed Policies 101.1, 201,0, 201.2, 202.0, 203, 206, 207, 207.1, 207.2, 208, 208 208.1, 209.1, 211.0, 212, 213, 215.0, 217, 808

1. Policies reviewed with no changes: 201.2, 202.0, 203, 206, 207, 207.1, 207.2, 208, 208.1, 209.1, 211.0, 212, 215.0 (26-94V)

2. Policies reviewed with changes: 101.1, 201.0, 213, 217, 808 (26-95V)

Policy 808 Update: Assets no longer of use to the Library may be donated to a 501c3 or 501c4 or a similar public entity. It may be sold through auction or a publicly advertised sale including internet sale with any proceeds from such sale being deposited to the general fund of the library. At the discretion of staff, the sale does not have to go to the highest bidder if the purchasing party is another public entity.

3. New policy: Information and Reference Services Policy 425 (26-96V)

4. AI Policy 702: Moved to procedure (26-97V)

Motion to approve the changes to policies 101.1, 201.0, 213, 217, 808 and the new policy 425 by H. Maguire Seconded by D. Siivola

Yes: 7;
No: 0.
Motion Carried.

Motion to have shared drive for procedure manual, Policy Manual, and change log by H. Maguire Seconded by L. Hamilton

Yes: 7;
No: 0.
Motion Carried.

5. Professional Development (26-98)

6. Compensation Committee (26-99)

P. Board Comments (26-100)

There were board comments.

Q. Adjournment (26-101)
Meeting adjourned at 8:12

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on February 23, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary