

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Draft Minutes of Regular Board Meeting
Monday, March 30, 2026

President: Denise Stacer

Treasurer: Daniel Siivola

At Large: Pat Peruski; Russell Sims; Erin Petricca

Director: Kathy Merucci

Assistant Director: Kathleen Hutchinson

Head of IT: Kevin Campbell

Ray Snively – Staff Representative

Vice President: Linda Hamilton

Secretary: Hattie Maguire

A. Call meeting to order and verify quorum (26-111)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:00 p.m.

Present: D. Stacer, L. Hamilton, D. Siivola, H. Maguire, R. Sims, K. Campbell, K. Merucci, N. Pratt,

Excused: P. Peruski, E. Petricca

K. Campbell - Recording Secretary

R. Snively – Staff Representative

B. Approval of agenda (26-112V)

Motion to accept the agenda was made by L. Hamilton seconded by D. Siivola

Yes: 5;

No: 0.

Motion Carried.

C. Introduction of guests (26-113)

Guests introduced by K. Merucci

D. Approval of past minutes:

1. Regular Board Meeting on February 23, 2026 (26-114V)

Motion to approve the February 23rd, regular board meeting minutes was made by L. Hamilton, seconded by H. Maguire.

Yes: 5;

No: 0.

Motion Carried.

E. Public Comment (26-115)

There was no public comment

F. Friends of the Library Report (26-116)

No report and no Friends Representative.

G. Financial Report

1. Acceptance of the February 2026 Financial Report (26-117V)

Motion to accept the February 2026 financial report by L. Hamilton; seconded by D. Siivola.

Yes: 5;

No: 0.

Motion Carried.

H. Approval for Payroll Report February 2026 (26-118V)

Motion to accept the February 2026 payroll report by L. Hamilton; seconded by R. Sims.

Yes: 5;

No: 0.

Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for February 2026 (26-119V)

Motion to approve the February 2026 bills and credit card purchases by L. Hamilton; seconded by H. Maguire

Yes: 5;

No: 0.

Motion Carried.

J. Director's Report (26-120)

Submitted and filed by the director

K. Staff Reports (26-121)

Submitted and filled by staff

L. Old Business (26-122)

M. New Business

1. New Committee: Safety and Security Committee (26-123V)

D. Stacer instituted the Safety and Security Committee. The committee meetings will be a closed session, and the minutes will not be public.

The committee is made up of K. Merucci, K. Campbell, N. Pratt, D. Siivola, and D. Stacer.

2. Quote for new staff door (26-124V)

Motion to approve the quote for the new staff door not to exceed \$11,500 by L. Hamilton; Seconded by D. Siivola

Yes: 5;

No: 0.

Motion Carried.

3. Lyon Township Public Library grace period in May 2026 (26-125V)

Motion to approve the grace period for Lyon Township Public Library by L. Hamilton; Seconded by D. Siivola with the stipulation that statistics are collected about Lyon Township residents within a 2.5-mile radius of SSLDL: 10 Mile to 8 Mile and Napier/Currie Road to Dixboro.

Yes: 5;

No: 0.

Motion Carried.

4. Letter of Engagement for Audit from Gabridge (26-126V)

Move to accept the letter of engagement not to exceed \$7,600 by L. Hamilton seconded by H. Maguire

Yes: 5;

No: 0.

Motion Carried.

5. Quote for parking lot maintenance and repair (26-127V)

Motion to approve the parking lot maintenance and repair not to exceed \$12,500 by L. Hamilton seconded by R. Sims

Yes: 5;

No: 0.

Motion Carried.

N. Correspondence and communications

1. Thank you note from Mary Gallup (26-128)
2. Thank you note from Nicholas Eisengruber (26-129)

O. Committee Reports

1. Advocacy Marketing (26-130) - Next meeting will be April 20th

2. Facilities

a. Met with LDA for adult renovation. (26-131)

3. Budget

a. Preliminary budget for the 2026-2027 fiscal year (26-132)

4. Policy Committee (26-133) - Next meeting is May 4th at 3:15 PM

5. Professional Development (26-134)

6. Compensation Committee (26-135)

Next meeting is April 9 at 3pm.

P. Board Comments (26-136)

There were board comments.

Q. Adjournment (26-137)

Meeting adjourned at 7:35 PM

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on March 30, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary