

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES
Draft Minutes of Regular Board Meeting
Monday, April 27, 2026

President: Denise Stacer

Treasurer: Daniel Siivola

At Large: Pat Peruski; Russell Sims; Erin Petricca

Director: Kathy Merucci

Assistant Director: Kathleen Hutchinson

Head of IT: Kevin Campbell

Vice President: Linda Hamilton

Secretary: Hattie Maguire

A. Call meeting to order and verify quorum (26-138)

President Stacer called the meeting to order in the Olson Meeting Room at the Salem-South Lyon District Library at 7:00 p.m.

Present: D. Stacer, L. Hamilton, D. Siivola, H. Maguire, R. Sims, E. Petricca, P. Peruski, K. Campbell, K. Merucci, N. Pratt, K. Hutchinson

K. Campbell - Recording Secretary

K. Caporale – Staff Representative

L. Brusstar – Staff Representative

B. Approval of agenda (26-139V)

Motion to accept the agenda was made by L. Hamilton seconded by D. Siivola

Yes: 7;

No: 0.

Motion Carried.

C. Introduction of guests (26-140)

Guests introduced by K. Merucci

D. Approval of past minutes:

1. Strategic Plan Work Session Minutes on March 30, 2026 (26-141V)

Motion to approve the strategic plan work session minutes by L. Hamilton,
Seconded by D. Siivola

Yes: 7;

No: 0.

Motion Carried.

2. Regular Board Meeting on from March 30, 2026 (26-142V)

Motion to approve the March 30th; regular board meeting minutes was made by L. Hamilton, seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

E. Public Comment (26-143)

There was no public comment

F. Friends of the Library Report (26-144)

Submitted and filed by A. King

G. Financial Report

1. Acceptance of the March 2026 Financial Report (26-145V)

Motion to accept the March 2026 financial report by L. Hamilton; seconded by R. Sims.

Yes: 7;

No: 0.

Motion Carried.

H. Approval for Payroll Report March 2026 (26-146V)

Motion to accept the March 2026 payroll report by L. Hamilton; seconded by E. Petricca.

Yes: 7;

No: 0.

Motion Carried.

I. Approval for Board Review of Bills and credit card purchases for March 2026 (26-147V)

Motion to approve the March 2026 bills and credit card purchases by L. Hamilton; seconded by D. Siivola

Yes: 7;

No: 0.

Motion Carried.

J. Director's Report (26-148)

Submitted and filled by the director

K. Staff Reports (26-149)

Submitted and filled by staff

L. Old Business

1. Updated Director's Goals (26-150V)

Motion to accept the director's goals by D. Siivola, Seconded by R. Sims

Yes: 7;

No: 0.

Motion Carried.

2. Updated Strategic Plan (26-151)

M. New Business (26-152)

No new business.

N. Correspondence and communications

1. Press Release for ALA Grant (26-153)

2. Thank you note from patron (26-154)

O. Committee Reports

1. Advocacy Marketing (26-155)

2. Facilities (26-156)

3. Budget

a. Preliminary budget for the 2026-2027 fiscal year (26-157)

4. Policy Committee (26-158) - Next meeting is May 4th at 3:15 PM

5. Professional Development (26-159)

6. Compensation Committee

Motion that salaried staff receives a \$1.00/hour increase. Clerks, part-time librarians, janitorial, and facilities receive \$0.75/hour. This motion excludes staff that received the State mandatory increase from minimum wage. This will be an increase in the steps effective July 1, 2026, by L. Hamilton, Seconded by R. Sims

Yes: 7;
No: 0.
Motion Carried.

Motion to eliminate Head of Information Services position and to create an Adult Head position and a Youth Head position effective July 1, 2026, by L. Hamilton, Seconded by D. Siivola

Yes: 7;
No: 0.
Motion Carried.

Motion for staff that lost PTO hours due to ESTA will have their prior hours grandfathered. There will be a PTO/Sick bank that staff can donate PTO/Sick time to other staff members effective July 1, 2026, by L. Hamilton, Seconded by E. Petricca

Yes: 7;
No: 0.
Motion Carried.

\$10,000 will be allocated to all staff based on merit and calculated on years of service as provided in the April 27, 2026, Board packet. The bi-annual payments will be in December 2026 with a second payment in June 2027. Effective July 1, 2026, By L. Hamilton, Seconded by R. Sims

Yes: 7;
No: 0.
Motion Carried.

Position	Table Lookup Value	Years of Service	Percent of Amount	Maximum Amount	Actual Amount
Tech Services	2	28	40%	\$800.00	\$320.00
Assistant Director	5	18	100%	\$700.00	\$700.00
Director	5	16	100%	\$700.00	\$700.00
Librarian	1	15	30%	\$700.00	\$210.00
IDC	1	13	30%	\$600.00	\$180.00
Marketing	5	12	100%	\$600.00	\$600.00
Processing	5	11	100%	\$600.00	\$600.00
Librarian	2	11	40%	\$600.00	\$240.00
CS Specialist	3	11	60%	\$600.00	\$360.00
Cleaning Asst	1	11	30%	\$600.00	\$180.00
Tech Services	2	10	40%	\$600.00	\$240.00
CS Specialist	1	9	30%	\$400.00	\$120.00
IDC	1	9	30%	\$400.00	\$120.00
Librarian	3	9	60%	\$400.00	\$240.00
Librarian	5	8	100%	\$400.00	\$400.00
CS Specialist	3	8	60%	\$400.00	\$240.00
CS Supervisor	4	8	80%	\$400.00	\$320.00
CS Specialist	2	8	40%	\$400.00	\$160.00
Librarian	5	7	100%	\$400.00	\$400.00
Cleaning Asst	2	7	40%	\$400.00	\$160.00
CS Specialist	1	6	30%	\$400.00	\$120.00
IDC	1	6	30%	\$400.00	\$120.00
Maintenance	3	6	60%	\$400.00	\$240.00
Head of IT	5	5	100%	\$400.00	\$400.00
Librarian	5	5	100%	\$400.00	\$400.00
CS Supervisor	2	5	40%	\$400.00	\$160.00
CS Specialist	2	5	40%	\$400.00	\$160.00
Librarian	1	5	30%	\$400.00	\$120.00
CS Specialist	3	4	60%	\$300.00	\$180.00
Tech	5	3	100%	\$300.00	\$300.00
Librarian	5	2	100%	\$300.00	\$300.00
CS Specialist	2	2	40%	\$300.00	\$120.00
CS Specialist	3	2	60%	\$300.00	\$180.00
CS Specialist	2	1	40%	\$300.00	\$120.00
CS Specialist	1	1	30%	\$300.00	\$100.00
Maintenance	2	1	40%	\$300.00	\$120.00
Maintenance	2	1	40%	\$300.00	\$120.00
CS Specialist	1	1	30%	\$300.00	\$100.00
				Total	\$9,850.00

1-4 years	5-9 years	10-14 years	15-19 years	20+ years
\$300.00	\$400.00	\$600.00	\$700.00	\$800.00

>10 hrs	1	30%
11-20 hrs	2	40%
21-30 hrs	3	60%
31-39 hrs	4	80%
40 hrs	5	100%

Motion under the holiday policy to have the Tuesday following Labor Day as a paid holiday. Library staff will work Wednesday and Thursday, but the public will not have access to the building. The staff will have two in-services annually for a minimum of a half day each effective by July 1, 2026, by L. Hamilton, Seconded by R. Sims

Yes: 7;
No: 0.
Motion Carried.

Motion to dissolve the compensation committee by H. Maguire, Seconded by L.
Hamilton

Yes: 7;

No: 0.

Motion Carried

P. Board Comments (26-136)

There were board comments.

Q. Adjournment (26-163)

Meeting adjourned at 7:46 PM

I hereby certify that the foregoing is a true and complete copy of the minutes of a special budget and regular meeting of the Salem-South Lyon District Library, Counties of Oakland and Washtenaw, State of Michigan, held on April 27, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, as amended, and Executive Order 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Respectfully submitted, Kevin Campbell, Recording Secretary