Salem-South Lyon District Library

9800 Pontiac Trail, South Lyon, MI 48178

SALEM-SOUTH LYON DISTRICT LIBRARY BOARD OF TRUSTEES

Educate. Enrich. Empower the Community. Imagine the Possibilities

AGENDA FOR SPECIAL LIBRARY BOARD MEETING
MONDAY, NOVEMBER 2, 2026, AT 2:30 PM
OLSON MEETING ROOM

A. Call meeting to order and verify quorum (26-312)

B. Approval of agenda (26-313V)

C. Introduction of guests (26-314)

D. Public Comment (26-315)

E. Change Order for Adult Office Renovation (26-316V)

F. Anticipated Closed Session
   1. Anticipated discussion for personnel issue (26-317)

G. Board Comments (26-318)

H. Adjournment (26-319)

UPCOMING MEETINGS

BOARD MEETING: MONDAY, NOVEMBER 30, 2026, AT 7:00 PM

BUDGET COMMITTEE: MONDAY, NOVEMBER 24, 2026, AT 3:00 PM

PRESIDENT: DENISE STACER (2028)

VICE-PRESIDENT: LINDA HAMILTON (2026)

SECRETARY: HATTIE MAGUIRE (2026)

TREASURER: DAN SIIVOLA (2028)

AT LARGE: RUSSELL SIMS (2026), ERIN PETRICCA (2026), PAT PERUSKI (2028)

DIRECTOR: KATHY MERUCCI

ASSISTANT DIRECTOR: KATHY HUTCHINSON

COMMITTEES: THE PRESIDENT AND DIRECTOR SIT ON ALL COMMITTEES.

ADVOCACY MARKETING (AS NEEDED): STACER (CHAIR), PERUSKI, MROZ, ROBINSON, KING, PETRICCA, HUTCHINSON, MERUCCI

ADVOCATE TO RAISE COMMUNITY AWARENESS OF THE LIBRARY.

BUDGET (MONTHLY): SIIVOLA (CHAIR), SIMS, STACER, HUTCHINSON, MERUCCI, BRUSSTAR, HILL

REVIEWS FINANCIAL STATEMENTS ON A MONTHLY BASIS; PREPARES AND RECOMMENDS BALANCED BUDGET REQUESTS AND ADJUSTMENTS BASED ON PRESENT AND ANTICIPATED NEEDS IN RELATION TO THE LIBRARY'S STRATEGIC PLAN AND CURRENT ECONOMIC CONDITIONS.

FACILITIES (AS NEEDED): HAMILTON (CHAIR), STACER, SIMS, CAMPBELL, MERUCCI, WEBER, PERUSKI, SIIVOLA, HUTCHINSON, BRUSSTAR, HILL

TO PROVIDE RECOMMENDATIONS TO THE BOARD REGARDING CURRENT AND FUTURE SUCCESSFUL OPERATION OF THE LIBRARY WITHIN BUDGETARY LIMITS.

LONG-RANGE PLANNING (QUARTERLY): STACER (CHAIR), HAMILTON, CAMPBELL, WEBER, HUTCHINSON, MERUCCI

DEVELOP AND SUSTAIN PLANS TO PROVIDE CUTTING-EDGE SERVICES, MATERIALS, TECHNOLOGY, AND A STATE OF ART FACILITY IN CONJUNCTION WITH IDENTIFICATION OF REVENUE SOURCES FOR LONGEVITY

POLICY (QUARTERLY): MAGUIRE (CHAIR), STACER, PETRICCA, HUTCHINSON, MERUCCI, BRUSSTAR, HILL

RECOMMENDS TO THE BOARD, WITH INPUT FROM THE STAFF, ADDITION, REMOVAL, OR AMENDMENT OF POLICIES NEEDED TO CARRY FORWARD THE LIBRARY'S PLAN.

PROFESSIONAL DEVELOPMENT (QUARTERLY): HAMILTON (CHAIR), STACER, HUTCHINSON, MERUCCI

ENCOURAGES THE BOARD TO STUDY LIBRARY-RELATED TOPICS BY SUPPLYING INFORMATION, MATERIALS, AND TRAINING OPPORTUNITIES.

COMPENSATION COMMITTEE (AS NEEDED): STACER (CHAIR), HAMILTON, HUTCHINSON, MERUCCI, BRUSSTAR

REVIEW STAFF COMPENSATION AND PROVIDE RECOMMENDATIONS TO THE BOARD

RECONSIDERATION (AS NEEDED): MAGUIRE (CHAIR), STACER, MERUCCI, TBD LIBRARIAN, VARYING BOARD MEMBER, TBD COMMUNITY MEMBERS (2)

RISK MANAGEMENT (AS NEEDED): HAMILTON (CHAIR), MAGUIRE, STACER, HUTCHINSON, MERUCCI

GENERAL ESTIMATE

SHAW CONSTRUCTION & MANAGEMENT CO.
COMMERCIAL & INDUSTRIAL GENERAL CONTRACTORS

Project Name: Salem South Lyon Library - Additonal Millwork Employee Area
Date: 10/29/2026
Estimator: Jaimie Provagna
*Room layout was larger from original

Description	Quan.	U.P. Mat	U.P. Labor	U.P. Sub.	Material	Labor	Sub	Total
Millwork	1	$0.00	$0.00	$1,650.00	$0.00	$0.00	$1,650.00	$1,650.00
Addt'l Millwork 3' base cabinet	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Addt'l Millwork 3' upper cabinet	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Addt'l Millwork 3' countertop	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTALS		#REF!	#REF!	$1,650.00	#REF!	#REF!	$1,650.00	$1,650.00

Miscellaneous:					
General Conditions 2%	0	$1,500.00	$0.00	Total Mat, Labor, Sub's	$1,650.00
Permit 2%	0	$1,500.00	$0.00	Miscellaneous	$135.00
Project Manager/Supervision	1.5	$90.00	$135.00		
Labor	0	$70.00	$0.00		
Equipment Rentals	0	$1,500.00	$0.00	Sub-Total	$1,785.00
Final Cleaning	0	$500.00	$0.00	Overhead & Profit 10%	$178.50
Architectural Drawings	0	$500.00	$0.00		
Dumpster	0	$600.00	$0.00	Sub-Total + Overhead & Profit	$1,963.50
Site Protection/ Traffic Control	0	$500.00	$0.00		
		Total	$135.00		

Alternates/Exclusions		
*work to be performed during normal business hours	Sub-Total + O.H. & Profit	$1,963.50
*excludes unforeseen issues		
	Estimate Total	$1,963.50